Tutorial for Instructors

Test & Quizzes tool

- Create assessments
- Surveys
How do I use Tests & Quizzes tool?

You can create simple tests and surveys, or check the attendance.

• How to use

1. Create assessments
2. Create draft questions using Tests & Quizzes tool of NUCT
3. Publish assessments at Tests & Quizzes tool of NUCT
4. Students submit to Tests & Quizzes tool of NUCT = collect automatically
5. Confirm results at Tests & Quizzes tool of NUCT
Tests & Quizzes tool

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - Conduct surveys

Click Tests & Quizzes.
Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
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Give the new assessment a title.

Click the Create button.
**Tests & Quizzes** tool: Create attendance confirmation test

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Click it and you can select the type of the question from the drop-down menu.
Let's choose “Numeric Response” for the sample question.
Tests & Quizzes tool: Create attendance confirmation test

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You can specify other settings such as “Answer Point Value”.

Answer Point Value

Display Point Value while student is taking the exam

Question Text

Defining Answers
Place curly brackets "[]" around numeric value(s) requiring blank response field(s). Example: 3*3={9}.
Range: Insert a pipe "|" between a range of values.
Example: The price is {12.2|14.5}. Student answer between 12.2 and 14.5 will be considered valid.
Scientific notation: A period MUST be used as the decimal point marker and the letter "E" or "e" for exponent.
Example: {6.022E23} to express Avogadro's number.
Tests & Quizzes tool: Create attendance confirmation test

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※ E.g., you may give a question that students cannot figure out if they did not attend the lecture.

Compose your questions. Automatic grading is possible, depending on the type of question.
Tests & Quizzes tool: Create attendance confirmation test

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Enter feedback based on if students answer the question correctly or incorrectly, if necessary.

Click the **Save** button.
Tests & Quizzes tool: Create attendance confirmation test

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Click Settings.

Your questions will be displayed. Please confirm the contents.
Tests & Quizzes tool: Create attendance confirmation test

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Set the availability if necessary.
Tests & Quizzes tool: Create attendance confirmation test

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Note: You only save the draft if you click the Save button. Publish is necessary if you wish to release your assessment.

Other settings are also possible. Here, we click Grading and Feedback.

Click the Save button when you finished the settings.
Tests & Quizzes tool: Create attendance confirmation test

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You may import assessment score into Gradebook automatically by checking the Gradebook Options.

Set other items if necessary.
Tests & Quizzes tool: Create attendance confirmation test

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Click **Save** after you have completed the settings.
Tests & Quizzes tool: Create attendance confirmation test

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Click Preview next.
Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
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  - Conduct surveys

You can check how students view the page in Preview.

Click Begin Assessment.
Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
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Click Submit for Grading.

Answer the question.

What is the answer to the question that I asked in the beginning of the lecture? 128
Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
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Click the **Done** button to finish the preview.
Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - Conduct surveys

Questions: Quiz 1

Finally, click Publish.

What is the answer to the question that I asked in the beginning of the lecture? ____

Answer Key: 128
Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - Conduct surveys

You can also send notification email to students.
Published Copies lists will be shown. Students can take tests of which the Status is Active.
The number of students who have already taken the test will be shown in “Submitted”. Click this number to see the result.

Tests & Quizzes tool: Confirm the results of attendance confirmation test

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - Conduct surveys
Tests & Quizzes tool: Confirm the results of attendance confirmation test

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - Conduct surveys

Various functions are available.

The test results are listed.
Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - **Conduct surveys**

Create a new test as before.

Let’s choose **Survey** this time.

Compose your questions.

```
How do you feel about the class today?
(1: Very easy, 2: Easy, 3: Average, 4: Hard, 5: Very hard)
```
Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
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  - Conduct surveys

Select answer format. Let’s choose “1 -> 5” this time.
Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
  - Confirm attendance by test via automatic grading function
  - Conduct surveys

Click the **Save** button to save the draft.

Enter feedback if necessary.
Tests & Quizzes tool: Survey

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Set availability, feedback, etc. in Settings, if necessary.
Tests & Quizzes tool: Survey

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Survey 1

Check the contents in Preview.

How do you feel about the class today?
(1: Very easy, 2: Easy, 3: Average, 4: Hard, 5: Very hard)

1

2

3

4

5
Finally, publish the assessment. You can view it in “Published Copies” list.