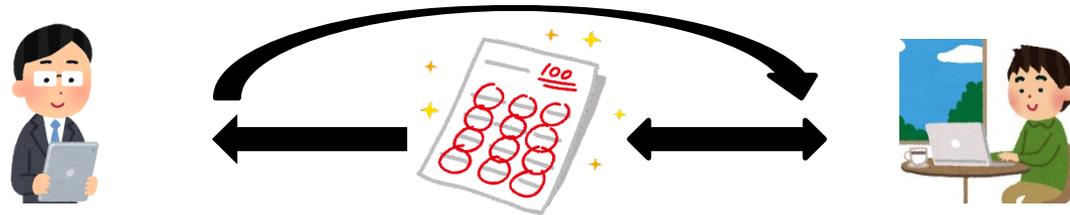


Tutorial for Instructors

Test & Quizzes tool



- Create assessments
- Surveys

How do I use **Tests & Quizzes** tool?

You can create simple tests and surveys, or check the attendance.

- **How to use**
 1. Create assessments
 2. Create draft questions using **Tests & Quizzes tool** of NUCT
 3. Publish assessments at **Tests & Quizzes tool** of NUCT
 4. Students submit to **Tests & Quizzes tool** of NUCT = collect automatically)
 5. Confirm results at **Tests & Quizzes tool** of NUCT

Tests & Quizzes tool

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

NUCT THE TRAINING SITE OF ...

Home THE TRAINING SITE OF ...

Announcements

Resources

Assignments

Tests & Quizzes

Gradebook

Messages

TESTS & QUIZZES

Assessments Question Pools Event Log User Activity Report

Create an Assessment

Create from Scratch

Assessment Title

Create using assessment builder

Create using markup text

Create

OR

Import from File (XML or ZIP)

Import

Click Tests & Quizzes.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Create an Assessment

Create from Scratch

Assessment Title

Create using assessment builder

Create using markup text

Create

Give the new assessment a title.

Click the **Create** button.

OR

Import from File (XML or ZIP)

Import

Working Copies: not released to students | Published Copies: released to students

Action	Title	Last Modified	Modified Date
--------	-------	---------------	---------------

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

✓ TESTS & QUIZZES

Assessments | Question Pools | Event Log | User Activity Report

Questions: Quiz 1

0 Existing Questions - 0 total points

[Add Part](#) | [Preview](#) | [Print](#) | [Settings](#)

Part 1 | ▼ Default - 0 questions

[Copy to Pool](#) | [Edit](#)

Add Question | select a question type | ▼

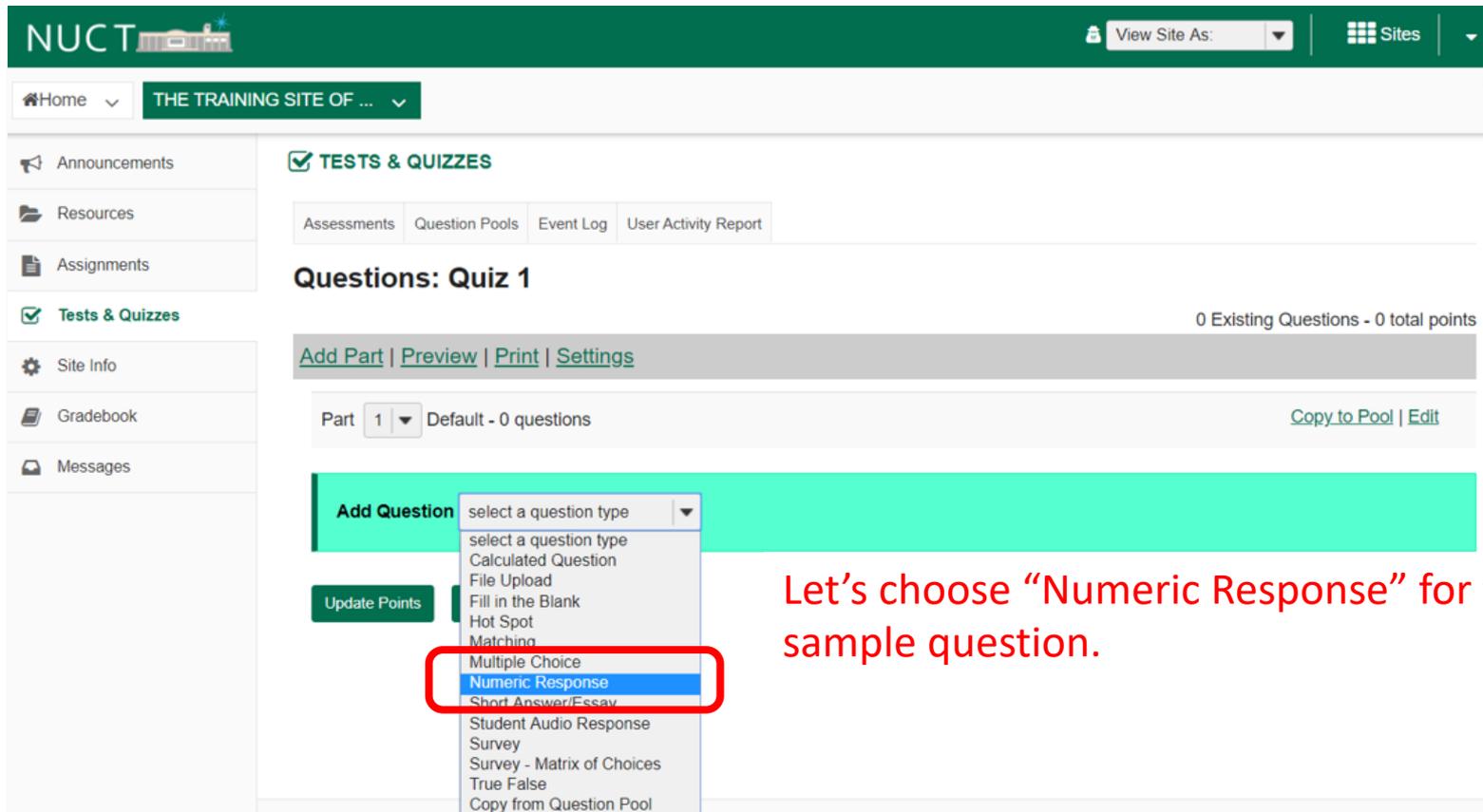
Click it and you can select the type of the question from the drop-down menu.

Update Points

Update Order

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys



The screenshot displays the NUCT (National University of Computer and Technology) interface for creating tests and quizzes. The top navigation bar includes the NUCT logo, a 'View Site As:' dropdown, and a 'Sites' menu. The main content area is titled 'TESTS & QUIZZES' and features a sidebar with navigation options: Home, Announcements, Resources, Assignments, Tests & Quizzes (selected), Site Info, Gradebook, and Messages. The main content area shows 'Questions: Quiz 1' with '0 Existing Questions - 0 total points'. Below this, there are links for 'Add Part', 'Preview', 'Print', and 'Settings'. A 'Part 1' dropdown is set to 'Default - 0 questions', with 'Copy to Pool' and 'Edit' links. The 'Add Question' button is highlighted in green, and its dropdown menu is open, showing various question types. The 'Numeric Response' option is highlighted in blue and circled in red. Other options include Calculated Question, File Upload, Fill in the Blank, Hot Spot, Matching, Multiple Choice, Short Answer/Essay, Student Audio Response, Survey, Survey - Matrix of Choices, True False, and Copy from Question Pool.

Let's choose "Numeric Response" for the sample question.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Edit Question: Quiz 1

Question1 - Numeric Response

Change Question Type

Numeric Response

Save

Cancel

Answer Point Value

1

Display Point Value while student is taking the exam

Yes No

You can specify other settings such as "Answer Point Value".

Question Text

Defining Answers

Place curly brackets "{}" around numeric value(s) requiring blank response field(s). Example: $3*3={9}$.

Range: Insert a pipe "|" between a range of values.

Example: The price is {12.2|14.5}. Student answer between 12.2 and 14.5 will be considered valid.

Scientific notation: A period MUST be used as the decimal point marker and the letter "E" or "e" for exponent.

Example: {6.022E23} to express Avogadro's number.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Acceptable Characters

Only numbers, decimal point markers, sign indicators preceding a number (e.g., +, -), and spaces (e.g., as thousand separators, 5 000) are allowed within curly brackets. A period MUST be used as the decimal point marker. Any other characters (e.g., \$ or %) can be placed outside brackets, if needed. For example, {12.34} is acceptable. (Only 30 will need to be entered in the blank response field.) When defining a range of values, the value preceding the pipe "|" must be smaller than the value after the pipe (e.g., {12.2|14.5}).

✘ E.g., you may give a question that students cannot figure out if they did not attend the lecture.

What is the answer for the beginning question? {128}

body p 詞數: 9, 字數(含HTML) 60/1000000

Attachments

No Attachment(s) yet

Add Attachments

Compose your questions. Automatic grading is possible, depending on the type of question.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Enter feedback based on if students answer the question correctly or incorrectly, if necessary.

Correct Answer Feedback (optional)

Incorrect Answer Feedback (optional)



The image shows a screenshot of a feedback input area. It consists of two large, empty text boxes stacked vertically. The top box is for 'Correct Answer Feedback' and the bottom box is for 'Incorrect Answer Feedback'. A red border highlights the entire area. Below the second text box, there is a link that says 'Show Rich-Text Editor (and character count)'. The text boxes have a small double-slash icon in the bottom right corner, indicating they are text input fields.

Click the **Save** button.

Save

Cancel

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Questions: Quiz 1

1 Existing Question - 1 total point

[Add Part](#) | [Preview](#) | [Print](#) | [Settings](#) | [Publish](#)

Part 1 ▾ Default - 1 question

[Copy to Pool](#) | [Edit](#)

Click Settings.

Add Question select a question type ▾

Question 1 ▾ Numeric Response - 1.0 point

[Remove](#) | [Edit](#)

What is the answer to the question that I asked in the beginning of the lecture? ____

Answer Key: 128

Your questions will be displayed. Please confirm the contents.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Settings - Quiz 1

[Expand All](#)

▸ About this Assessment

▾ Availability and Submissions

Assessment released to:

The number of submissions allowed: Unlimited Only submissions allowed

It is available:

It is due: and has a time limit of hrs. min.

Late submissions accepted? No, not after due date Yes, until

Students get one chance to submit after due date if they haven't already submitted.

Question Scores: Show question point value during assessment Hide question point value during assessment

Set the availability if necessary.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Note: You only save the draft if you click the **Save** button. **Publish** is necessary if you wish to release your assessment.

Late submissions accepted? No, not after due date
 Yes, until

Students get one chance to submit after due date if they haven't already submitted.

Question Scores Show question point value during assessment
 Hide question point value during assessment

▶ Ensure students take exams from specific location

▶ Add message that students will see after submission

▶ Exceptions to Time Limit and Delivery I

▶ **Grading and Feedback**

▶ Layout and Appearance

Save Settings and Publish **Save** Cancel

Other settings are also possible. Here, we click **Grading and Feedback**.

Click the **Save** button when you finished the settings.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Grading and Feedback

If multiple submissions, record the highest score last score

Anonymous Grading Hide student identity from grader

Gradebook Options Send assessment score to Gradebook immediately, regardless of options below

Feedback

Set how feedback will be authored Question-Level Feedback Selection-Level (A,B,C...) Feedback Both

Set the type of feedback a student receives No Feedback will be displayed to the student Immediate Feedback Feedback on submission Feedback will be displayed to the student on a specific date

You may import assessment score into Gradebook automatically by checking the **Gradebook Options**.

Set other items if necessary.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Set the type of feedback a student receives

No Feedback will be displayed to the student

Immediate Feedback

Feedback on submission

Feedback will be displayed to the student on a specific date 

Set advanced feedback options

Only Release Student's Assessment Scores (questions not shown)

Release Questions and the following

Student Response

Correct Response

Question-Level Feedback

Selection-Level Feedback

Grader's Comments

Student's Question and Part Scores

Student's Assessment Scores

Statistics and Histograms

► Layout and Appearance

Click **Save** after you have completed the settings.

Save Settings and Publish **Save** Cancel

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Questions: Quiz 1 1 Existing Question - 1 total point

[Add Part](#) | [Preview](#) | [Print](#) | [Settings](#) | [Publish](#)

Part 1 ▾ Default - 1 q **Click Preview next.** [Copy to Pool](#) | [Edit](#)

Add Question select a question type ▾

Question 1 ▾ Numeric Response - 1.0 point [Remove](#) | [Edit](#)

What is the answer to the question that I asked in the beginning of the lecture? ____

Answer Key: 128

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

 Assessment Preview - This is an example student view of this assessment 

You can check how students view the page in **Preview**.

Begin Assessment

"Quiz 1" for 山里 敬也先生のテストサイト

This assessment is **due Thursday, 2020-Apr-02 12:00 AM**.
There is no time limit for this assessment.
You can submit this assessment 1 time(s).



Click **Begin Assessment**.

 Assessment Preview - This is an example student view of this assessment 

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Quiz 1

Table of Contents

Part 1 of 1 -

Question 1 of 1

[Click to see additional instructions](#)

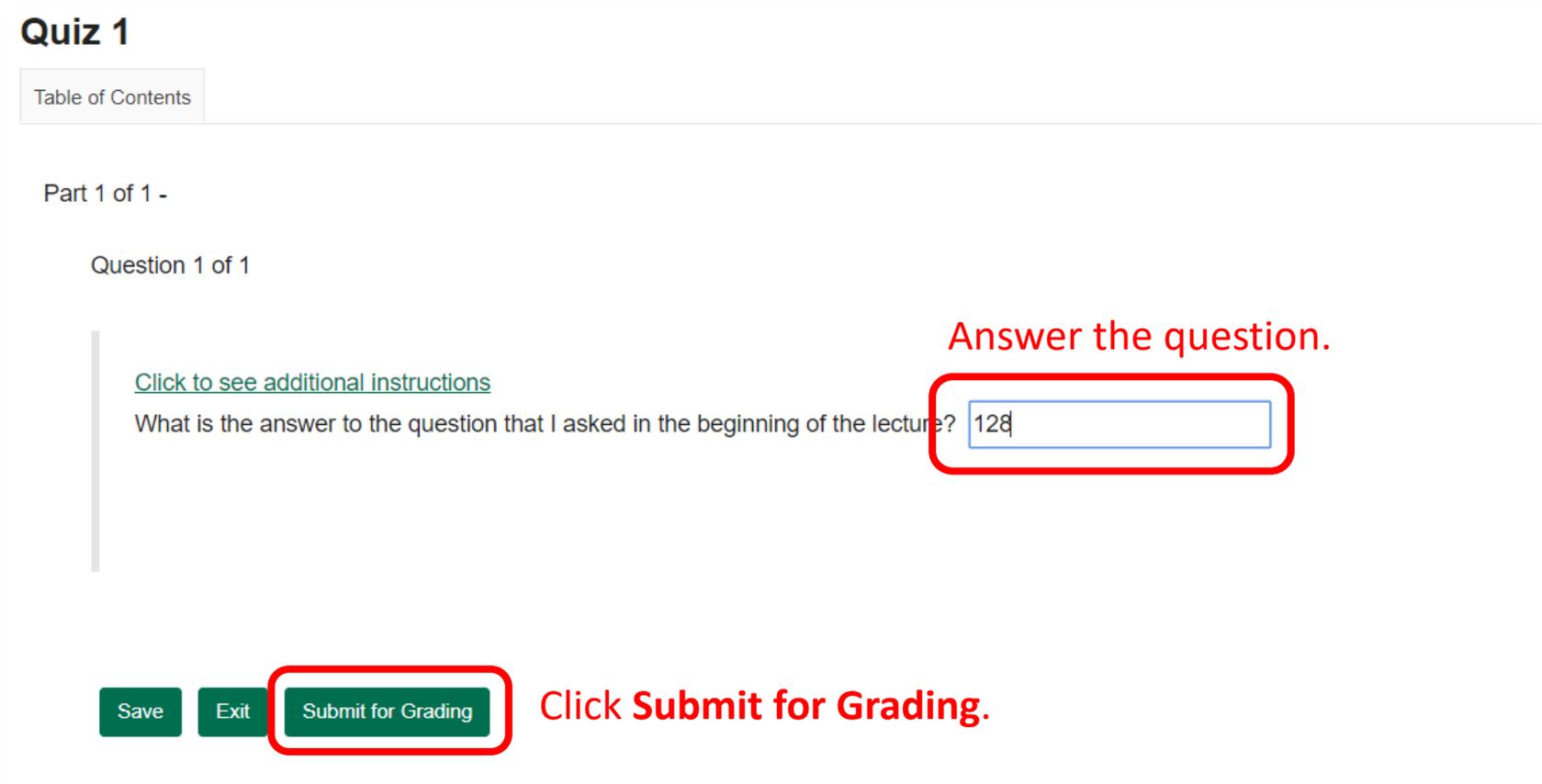
What is the answer to the question that I asked in the beginning of the lecture?

128

Answer the question.

Save Exit **Submit for Grading**

Click **Submit for Grading**.



Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

✓ TESTS & QUIZZES

 Assessment Preview - This is an example student view of this assessment 

Assessment Submission Warning

 You are about to submit this assessment for grading.
Click **Submit for Grading** if you really want to submit for grading.
Otherwise, click **Previous** to return to the previous screen.

Course Name 山里 敬也先生のテストサイト

Creator H U A N G R .

Assessment Title Quiz 1

Submit for Grading

Previous

Click the **Done** button to finish the preview.

 Assessment Preview - This is an example student view of this assessment 

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Questions: Quiz 1

1 Existing Question - 1 total point

[Add Part](#) | [Preview](#) | [Print](#) | [Settings](#) | [Publish](#)

Part 1 ▾ Default - 1 question

Finally, click **Publish**.

[Copy to Pool](#) | [Edit](#)

Add Question select a question type ▾

Question 1 ▾ Numeric Response - 1.0 point

[Remove](#) | [Edit](#)

What is the answer to the question that I asked in the beginning of the lecture? ____

Answer Key: 128

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

✔ TESTS & QUIZZES

Publish Assessment

Review your settings and adjust. **Click Publish.** Publish to make assessment visible to students now. Click **Cancel** to wait or edit assessment. Click **Edit Settings** to modify settings.

"Quiz 1" is available on 04/01/2020 10:35:00 AM to the entire class at <https://n-sak.app/servlet/Login?id=da9c1766-40a5-482f-a98e-aff0d87ea5a71585706604280>

It is due 04/02/2020 12:00:00 AM.

There is no time limit. Students can submit this 1 time(s). (The highest score will be recorded).

Student will receive **feedback on submission**.

You can also send notification email to students.

Tests & Quizzes tool: Create attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

✘ Please try to login as a student and submit to the test at least once.

Create using assessment builder
 Create using markup text

Create

Published Copies lists will be shown. Students can take tests of which the **Status** is **Active**.

Working Copies: not released to students | **Published Copies: released to students**

View: **All** | Active: open to students to take | Inactive: not open to students to take

Action	Title	Status	In Progress	Submitted	Release To	Release Date	Due Date	Last Modified	Modified Date
-- Select Action --	Quiz 1	Active	0	0	Entire Site	2020-04-01 10:35:00	2020-04-02 00:00:00	HUANG R .	2020-04-01 11:05 AM

Tests & Quizzes tool: Confirm the results of attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Create using assessment builder
 Create using markup text

Create

The number of students who have already taken the test will be shown in **“Submitted”**. Click this number to see the result.

Working Copies: not released to students | **Published Copies: released to students**

View: **All** | Active: open to students to take | Inactive: not open to students to take

Action	Title	Status	In Progress	Submitted	Release To	Release Date	Due Date	Last Modified	Modified Date
-- 操作を選択 --	出席テスト	非アクティブ	0	0	全サイト	2020-03-15 17:40:00	2020-03-15 18:00:00	戸田 智基	2020-03-15 17:45
-- 操作を選択 --	第1回出席テスト	非アクティブ	0	1	全サイト	2020-03-18 09:30:00	2020-04-14 12:00:00	戸田 智基	2020-03-18 10:22

Tests & Quizzes tool: Confirm the results of attendance confirmation test

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Total Scores: Quiz 1

Submission Status **Total Scores** Questions Statistics Item Analysis Export

Various functions are available.

Max Score Possible: 1

Apply This Score to all participants with "No Submission".

View All Submissions Entire Site

Search Student name or ID Find Clear

The test results are listed.

Delete	Name	UserID	Role	Submit Date	Score	Adjustment	Final Score	Comments for Student (What's This?)
	山里 敬也先生の, テスト学生 Email	nb3923269-0628	Student	No Submission	-	<input type="text"/>	-	Requires student submission

Update Cancel

Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - **Conduct surveys**

Create a new test as before.

Question1 - Survey

Change Question Type Survey

[Save](#) [Cancel](#)

Answer Point Value 0 points

Display Point Value while student is taking the exam Yes No

Question Text [Show Rich-Text Editor \(and character count\)](#)

How do you feel about the class today?
(1: Very easy, 2: Easy, 3: Average, 4: Hard, 5: Very hard)

Let's choose **Survey** this time.

Compose your questions.

Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Attachments
No Attachment(s) yet

Add Attachments

Answer

- Yes, No
- Disagree, Agree
- Disagree, Undecided, Agree
- Below Average -> Above Average
- Strongly Disagree -> Strongly Agree
- Unacceptable -> Excellent
- 1 -> 5
- 1 -> 10

Assign to Part Part 1 - Default ▼

Assign to Question Pool Select a pool name (optional) ▼

Select answer format.
Let's choose "1 -> 5" this time.

Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Assign to Part

Assign to Question Pool

Feedback (optional)

[Show Rich Text Editor \(and character count\)](#)

Click the **Save** button to save the draft.

Enter feedback if necessary.

Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Set availability, feedback, etc. in **Settings**, if necessary.

Feedback

Set how feedback will be authored

Question-Level Feedback

Selection-Level (A,B,C...) Feedback

Both

Set the type of feedback a student receives

No Feedback will be displayed to the student

Immediate Feedback

Feedback on submission

Feedback will be displayed to the student on a specific date 

Set advanced feedback options

Only Release Student's Assessment Scores (questions not shown)

Release Questions and the following

Student Response

Correct Response

Question-Level Feedback

Selection-Level Feedback

Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - **Conduct surveys**

Survey 1

Show Feedback (not available during preview) [Table of Contents](#)

Part 1 of 1 -

Check the contents in **Preview.**

Question 1 of 1

0 Points

How do you feel about the class today?

(1: Very easy, 2: Easy, 3: Average, 4: Hard, 5: Very hard)

1

2

3

4

5

Tests & Quizzes tool: Survey

- Simple tests and surveys, attendance confirmation
 - Confirm attendance by test via automatic grading function
 - Conduct surveys

Finally, publish the assessment.
You can view it in “**Published Copies**” list.

Action	Title	Status	In Progress	Submitted	Release To	Release Date	Due Date	Last Modified	Modified Date
-- Select Action --	Quiz 1	Active	0	0	Entire Site	2020-04-01 10:35:00	2020-04-02 00:00:00	HUANG R.	2020-04-01 11:05 AM
-- Select Action --	Survey 1	Active	0	0	Entire Site	2020-04-01 11:45:00	2020-04-02 00:00:00	HUANG R.	2020-04-01 11:52 AM