

This course information is accessible at the Mei-Writing website.

Nagoya University  
Institute of  
Liberal Arts & Sciences  
Department of Academic  
Writing Education  
(Mei-Writing)

**Mei-Writing's Definition of Academic Writing**

The most fundamental objective of an academic paper is to persuade its readers to accept the paper's thesis statement by demonstrating the logical steps that lead to the thesis statement.

- Paul W. L. Lai

Spring 2012

## I. Teaching Period, Break and Class hours

### 1. Teaching Period

Spring Semester: April 13, 2012 (Fri.) ~ July 23, 2012 (Mon.)

Fall Semester : October 1, 2012 (Mon.) ~ January 25, 2013 (Fri.)

### 2. Break

Summer: August 8, 2012 (Wed.) ~ September 30, 2012 (Sun.)

Winter : December 28, 2012 (Fri.) ~ January 7, 2013 (Mon.)

### 3. Break (tentative)

Meidai-sai: June 7, 2012 (Thu.) afternoon · June 8, 2012 (Fri.)

Preparation for the national university entrance exam: January 18, 2013 (Fri.)

### 4. Class period

First : 8:45~10:15

Second : 10:30~12:00

Third : 13:00~14:30

Fourth : 14:45~16:15

Fifth : 16:30~18:00

## II. Cancellation

Class cancellation or classroom changes will be announced by e-mail and on the Mei-Writing website.

## III. Registration

Please complete the following steps to apply for the courses.

Limited space is available; application does not guarantee acceptance.

### A. Send an e-mail to Mei-Writing by 17:00, April 13, 2012 (Friday), providing the following information:

1) the course name and code

2) your name

3) your department, major

4) your academic year (M1, M2, D1...)

5) your ID number

6) your contact information

7) an explanation of the reason why you want to take this course, for details, please refer to the requirement or notes given in the course you are applying for.

\* If the upper limit for accepting the course participants is not reached for any one of the courses, notification of available seats will be announced at the Mei-Writing website:

### B. If the number of applicants exceeds 20, selection will be made based on the reason for applying.

Selected applicants will be informed by email by 17:00, April 20, 2012 (Mon.). All those who applied for the courses should come to the first lesson.

\* If you have sent us the application email for the course but decide not to take it after attending its first lesson, could you please email Mei-Writing about your decision as soon as possible.

This is important because other course applicants might be waiting for your seat.

### C. E-mail address: Mei-Writing : [meiwriting@ilas.nagoya-u.ac.jp](mailto:meiwriting@ilas.nagoya-u.ac.jp)

Subject: **course title**

### Schedule for Spring 2012

	Course	Code	Professor	Day (hour)	Class room	Seats	Remarks
English	Academic Writing I	A	Paul W. L.Lai	Tue. (3)	A24	20	New
	Academic Writing I	B	Chad Nilep	Wed. (3)	S14	20	New
	Academic Writing I	F	Kevin Teo	Thu. (3)	A12	20	New
	Presentation I		Mark Weeks	Tue. (5)	S17	20	New
German	Academic Writing I	C	Markus Rude	Wed. (4)	S12	20	New
French	Academic Writing I	D	Nicolas Baumert	Mon. (3)	A12	20	New
Chinese	Academic Writing I	E	Jian Lu	Mon. (4)	C22	20	New

### Schedule for Fall 2012

	Course	Code	Professor	Day (hour)	Class room	Seats	Remarks
English	Academic Writing II	A	Paul W. L.Lai	Tue. (3)	C20	20	Continue
	Academic Writing II	B	Chad Nilep	Wed. (3)	C32	20	New
	Academic Writing II	F	Kevin Teo	Thu. (4)	A12	20	New
	Presentation II		Mark Weeks	Tue. (5)	C20	20	New
German	Academic Writing II	C	Markus Rude	Wed. (4)	S12	20	New
French	Academic Writing II	D	Nicolas Baumert	Fri. (3)	S15	20	New
Chinese	Academic Writing II	E	Jian Lu	Thu. (4)	A33	20	Continue

## Courses Description

〈Academic Writing〉

Course	Professor	Day · Hour	Seats	Syllabus
English Academic Writing I: Logical Thinking Skills In Academic Writing	Paul W.L. Lai	Tue. (3)	20	<p><b>授業の目標 (Course Objective)</b>                      The primary goal of this course is to help graduate students develop basic logical thinking skills that are necessary for writing a clear and convincing academic paper. After completing this course, the students will be able to write English academic abstracts that meet a high international standard. Those who succeed in having at least one English abstract accepted for publication during the course might be employed as an Academic Writing Tutorial Specialist (teaching assistant).</p> <p><b>履修条件等 (Enrollment Conditions, etc.)</b>                      (1) Graduate students who are able to take classes, and communicate, in English.                      (2) Preference will be given to those who are planning to submit abstracts to international conferences or journals.</p> <p><b>授業内容 (Course Content)</b>                      (1) Introduction to academic writing.                      (2) A narrow but useful definition of academic writing.                      (3) The role of thesis statement in academic writing.                      (4) Student presentation on Thesis Statement.                      (5) Introduction to logical argument.                      (6) Introduction to common logical fallacies.                      (7) Step by step guide on how to build logical connections.                      (8) Step by step guide on how to build a basic argument for your thesis statement.                      (9) Student Presentation on Logical Argument.                      (10) Review, reflection, and course evaluation.</p> <p><b>成績評価の基準と方法 (Grading Basis)</b>                      (1) Attendance must be over 80%                      (2) One abstract in English</p> <p><b>教科書・参考書等 (Textbook, Reference book, etc.)</b>                      Free course materials will be available for download at the course web site.</p> <p><b>注意事項 (Notes)</b>                      (1) If you are interested in taking this course, you are required to send an email to <a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a>, explaining why you want to take this course. You need to send the email by 17:00, April 13, 2012. But due to the high demand of enrollment request for this course, you are advised to do so as early as possible.                      (2) Selection based on the reason for attending the course if number of applicants exceeds 20. Selection result will be informed by 17:00, April 20, 2012.                      (3) The first lesson of the course will commence on April 17, 2012.</p>

Course	Professor	Day · Hour	Seats	Syllabus
English Academic Writing I: Structures of academic writing	Chad Nilep	Wed. (3)	20	<p><b>授業の目標 (Course Objectives)</b>  This course focuses on thesis statements and abstracts, and other structures for communication in academic writing. We will read academic papers from a variety of fields written in English about Japan, and analyze their structure. Students will write an abstract for one academic paper, plus one short paper describing their future planned research. Students will also practice reviewing and editing work by their peers, other students in the course.</p> <p><b>履修条件等 (Enrollment Conditions, etc.)</b>  The course is open to graduate students in any field. Although there is no prerequisite, you should have a clearly defined plan for a journal article, thesis section, or research project before joining the class. You must be able to communicate effectively in English. Depending on enrollment, you may be required to review work by students in different fields from your own.</p> <p><b>授業内容 (Course Content)</b>  Describes the process of academic writing. Analyzes thesis statements, abstracts, and paper structures to understand how each part of a paper communicates ideas about academic research. Gives practice constructing thesis statements. Explains the pattern and process of writing an abstract. Focuses on peer review and revising. Students will read and comment on the work of other students in related fields. Students should have a project or course of research in mind; they will write one abstract on a clearly defined project, plus one short paper on another project planned for the future.</p> <p><b>成績評価の基準と方法 (Grading Basis)</b>  One written abstract (25%), one short paper describing planned future research (25%), peer review of work by other students (2 projects, 15% each), plus participation and attendance (20%)</p> <p><b>教科書・参考書等 (Textbook, Reference book, etc.)</b>  None.</p> <p><b>注意事項 (Notes)</b>  (1) If you are interested in taking this course, you are required to send an email to <a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a>, explaining why you want to take this course. You need to send the email by 17:00, April 13, 2012. But due to the high demand of enrollment request for this course, you are advised to do so as early as possible.  (2) Selection based on the reason for attending the course if number of applicants exceeds 20. Selection result will be informed by 17:00, April 20, 2012.  (3) The first lesson of the course will commence on April 18, 2012.</p>

Course	Professor	Day · Hour	Seats	Syllabus
English Academic Writing I: Academic Writing for Research Theses and Papers I	Kevin Teo	Thu. (3)	20	<p><b>授業の目標 (Course Objectives)</b>  The primary goal of this course is to instil fundamental skills in writing coherent and well-structured essays in English, especially at the graduate level of theses and academic articles. By the end of the course, you should have hands-on experience in drafting academic abstracts and proposals, and then developing them into fuller-length pieces of writing.</p> <p><b>履修条件等 (Enrollment Conditions, etc.)</b>  (1) Graduate students who are able to take classes, and communicate, in English.  (2) Preference will be given to those who are planning to submit abstracts to international conferences or journals, or to gain firsthand experience in writing graduate level essays in the arts and sciences.</p> <p><b>授業内容 (Course Content)</b>  (1) Introduction to the language of academic writing.  (2) The structure of abstracts.  (3) Topic sentences, Signposting statements, conjunctions and connectors.  (4) Formulating your introductions, abstracts and proposals.  (5) Student presentation on thesis statement.  (6) Documentation and substantiation of arguments.  (7) Essay writing practice and workshop.  (8) Logical arguments and fallacies.  (9) Review, reflection, and course evaluation.</p> <p><b>成績評価の基準と方法 (Grading Basis)</b>  (1) Attendance must be over 80%  (2) One abstract in English to be discussed during the course.  (3) A final paper of about 4 to 5 pages (double-spaced, Times New Roman font size 12) to be submitted as a development of the abstract, based on an academic topic of your own interest. It could also be work in progress.</p> <p><b>教科書・参考書等 (Textbook, Reference book, etc.)</b>  Course materials will be circulated later in the term.</p> <p><b>注意事項 (Notes)</b>  (1) If you are interested in taking this course, you are required to send an email to <a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a> in English by 17:00, April 13, 2012, explaining why you want to take this course.  (2) Selection based on the reason for attending the course if number of applicants exceeds 20. Selection result will be informed by 17:00, April 20, 2012.  (3) The first lesson of the course will commence on April 19, 2012.</p>

Course	Professor	Day · Hour	Seats	Syllabus
English Presentation I: Drafting and Delivery Skills	Mark Weeks	Tue. (5)	20	<p><b>授業の目標 (Course Objectives)</b>  The central aims of this course are to help students</p> <ol style="list-style-type: none"> <li>1. acquire skills in drafting logically clear, persuasive academic presentations as well as abstracts/proposals for them.</li> <li>2. develop confidence and competence in delivering presentations.</li> </ol> <p><b>履修条件・関連する科目等</b></p> <ol style="list-style-type: none"> <li>1. Graduate students who are able to take classes and communicate functionally in English are eligible.</li> <li>2. In the case of over-enrolment, students will be accepted on a “first come, first served” basis.</li> </ol> <p><b>授業内容 (Course Content)</b>  Classes are conducted in an informal atmosphere, with students discussing issues and working together in pairs or small groups, changing partners each week. Most lessons include a short interactive lecture by the instructor on one of the themes listed below, with related group or class discussions and exercises. Video models are sometimes analyzed.</p> <p>While all the time pursuing the two key aims mentioned above, the following topics are discussed during the semester in the order given.</p> <ul style="list-style-type: none"> <li>Introduction: course aims, overview of presentations</li> <li>Finding your controlling idea</li> <li>Showing significance</li> <li>Preparing successful abstracts</li> <li>Presentation Introductions</li> <li>Logical support</li> <li>Conclusions</li> <li>Delivery: voice, body language</li> <li>Question time</li> </ul> <p>Students will be encouraged to deliver two presentations, at least one with slides, during the semester in order to gain experience and receive detailed feedback for further improvement.</p> <p><b>成績評価の基準と方法 (Grading Basis)</b>  Participation 70%  Two presentations 30%</p> <p><b>教科書 (Textbook)</b>  All materials are prepared and provided by the instructor. Electronic copies of key materials will be sent to students at the end of the course.</p> <p><b>参考書 (Reference book)</b></p>

			<p>A dictionary for using English.</p> <p><b>注意事項 (Notes)</b></p> <p>(1) If you are interested in taking this course, you are required to send an email to <a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a>, explaining why you want to take this course. You need to send the email by 17:00, April 13, 2012.</p> <p>(2) Selection result will be informed by 17:00, April 20, 2012.</p> <p>(3) The first lesson of the course will commence on April 17, 2012.</p> <p><b>受講者へのメッセージ (Message)</b></p> <p>Academic presentations are an important activity in global research communities today. In an atmosphere that is relaxed but at the same time challenging, I want to show that it is possible to enjoy sharing our ideas. The first step is to think deeply about why we're speaking and what our main point is. The next is careful preparation based on the key principles of logical clarity and persuasive support.</p> <p>The instructor will also provide practical support and advice for participants preparing to give academic presentations outside the course.</p>
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Course	Professor	Day · Hour	Seats	Syllabus
German Academic Writing I: Critical thinking, clear writing, revising	Markus Rude	Wed. (4)	20	<p><b>授業の目標 (Ziel des Kurses)</b>  (英) In this course, basic academic writing skills will be taught in German. The ultimate goal is to publish one academic paper in German language.  (独) In diesem Kurs lernen Sie Grundlagen und Anwendung wissenschaftlichen Schreibens. Zunächst werden Sie üben, verschiedene Elemente wissenschaftlichen Schreibens auf Deutsch zu verfassen. Das Ziel des Kurses ist es, eine wissenschaftliche Arbeit zu veröffentlichen.</p> <p><b>履修条件等 (Voraussetzungen)</b>  (英) Graduate students who are able to take classes mainly held in German, ready to work in a team, and willing to engage in a critical discourse.  (独) Der Kurs wendet sich an postgraduierte Student(inn)en, die möglichst zwei Jahre oder länger, mindestens aber ein Jahr lang Deutsch gelernt haben. Sie sollten bereit dazu sein, hauptsächlich auf Deutsch zu kommunizieren (gelegentlich auch auf Englisch oder Japanisch), im Team zu arbeiten und sich wissenschaftlich-sachlich und kritisch mit anderen in Schrift und Sprache auszutauschen.</p> <p><b>授業内容 (Inhalt des Kurses)</b>  (英) Content: Basic elements and structure of academic writing; abstract and thesis statement; critical reading; introduction, main body, conclusion; sources and citations. Procedure: Critical reading; collaborative writing and individual writing; reviewing and discussing the writing of others.  (独) Inhalt:  (1) Grundlagen wissenschaftlichen Schreibens.  (2) Aufbau und Struktur einer wissenschaftlichen Arbeit.  (3) Abstract und Kernaussage (These).  (4) Kritisches Denken und akademisches Lesen: Kritisches Lesen.  (5) Erstellung des ersten Entwurfs.  (6) Literaturrecherche.  (7) Einleitung.  (8) Hauptteil.  (9) Zusammenfassung und Ausblick.  (10) Revision des Abstracts.  (11) Zitieren und Referenzieren.  Vorgehen: Zunächst werden Sie Beispiele wissenschaftlicher Arbeiten analysieren. Dann schreiben Sie selbst auf Deutsch, anfangs in Gruppenarbeit, danach mehr und mehr selbstständig. Schließlich werden Sie einen vollständigen Bericht oder Aufsatz verfassen. In einem letzten Schritt werden wir die Arbeiten gegenseitig begutachten.</p> <p><b>成績評価の基準と方法 (Benotung)</b>  (英) Minimum 80% attendance. Criteria: homework, oral reports, group writings, and individual writing (AW I). One academic written work (AW II).</p>

			<p>(独) Die Anwesenheit bei mindestens 80% der Kursveranstaltungen ist Voraussetzung für eine Benotung. Kriterien:  (1) Mehrere schriftliche Hausaufgaben, mündliche Beiträge, schriftliche Arbeiten in Gruppenarbeit (AW I).  (2) Eine wissenschaftliche schriftliche Arbeit (AW II).</p> <p>(英) AW I covers the basic elements of academic Writing step by step. AW II is centered on an actual work of academic writing (hands-on approach) in a setting in which every participant is author, reader, reviewer and editor. We recommend taking both, AW I and AW II, however, each of the two can also be taken individually.</p> <p>(独) AW I setzt den Schwerpunkt auf Grundlagen und behandelt die Elemente wissenschaftlichen Schreibens Schritt für Schritt. AW II dagegen entwickelt sich aus den akademischen Berichten oder Aufsätzen, die Sie schreiben werden, in einem gruppenspezifischen Prozess, bei dem jede(r) Teilnehmer(in) die Rollen Autor(in), Leser(in), Gutachter(in) und Redakteur(in) einnimmt. Es wird empfohlen, AW I und AW II gemeinsam zu belegen; jeder der beiden Kurse kann aber auch einzeln besucht werden.</p> <p><b>教科書・参考書等 (Kursbuch)</b></p> <p>(英) The mandatory textbook is in German (1). Supplementary materials are free (2).</p> <p>(独) Außer dem obligatorischen Textbuch (1) sowohl für AW I (als Kursbuch) und für AW II (als Nachschlagewerk) werden wir auch Zusatzmaterialien (2) verwenden.</p> <p>(1) Helga Esselborn-Krumbiegel: Richtig wissenschaftlich schreiben: Wissenschaftssprache in Regeln und Übungen. (BookWeb 価格 1529 円、税込)</p> <p>(2) Kostenlose Zusatzmaterialien auf Deutsch in Papierform oder in elektronischer Form, leihweise auch Bücher zum wissenschaftlichen Schreiben.</p> <p><b>注意事項 (Bemerkung)</b></p> <p>(英) If you are interested, please send an email to me (email address below), introducing yourself and your motivation to take this course, written in German, or in German and English. The 1st class will be on April 18th, 2012.</p> <p>(独) Wenn Sie Interesse an diesem Kurs haben, beachten Sie bitte folgende Punkte:</p> <p>(1) Schreiben Sie bitte bis spätestens zum 13. April 2012 eine E-Mail an mich (<a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a>). Subject: Interesse am Kurs "Academic Writing" Schreiben Sie bitte Ihren Namen, Ihr Studienfach, und warum Sie diesen Kurs belegen möchten.</p> <p>(2) Der erste Unterricht findet am Mittwoch, den 18. April 2012 statt.</p>
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Course	Professor	Day · Hour	Seats	Syllabus
French Academic Writing I: Projet de recherche	Nicolas Baumert	Mon. (3)	20	<p><b>授業の目標 (Objectifs du cours)</b>  Le but de ce cours est d'aider les étudiants à développer les bases de l'écriture académique en français. L'approche est multidisciplinaire. Il s'agit d'apprendre à rédiger un texte clair et convaincant visant à la publication d'une première contribution scientifique. A la fin du cours, les étudiants seront capables d'écrire en français au moins un résumé ou un projet de recherche.</p> <p><b>履修条件等 (Conditions d'inscription)</b>  S'assurer de la validité d'une inscription universitaire et avoir un projet de recherche sur lequel travailler.</p> <p><b>授業内容 (Description du cours)</b>  Le cours propose des exposés méthodologiques, des exercices et des ateliers d'écriture. Il s'organise en 3 parties.  (1) Introduction aux règles de la rédaction en français et à ses principales difficultés (formulation d'une thèse ou d'une problématique, plans,...).  (2) Analyse critique de textes scientifiques (articles, comptes-rendus d'ouvrages,...)  (3) Travail de rédaction de la part des étudiants à partir de leurs propres recherches.</p> <p><b>成績評価の基準と方法 (Evaluation)</b>  Présence et participation 40%  Travail de rédaction 60%</p> <p><b>教科書 (Matériel de cours)</b>  Le matériel de cours sera distribué sous forme de photocopies ou mis en ligne, disponible pour être téléchargé, sur le site de Mei-Writing.</p> <p><b>参考書 (Livres à consulter)</b>  Un dictionnaire est recommandé.</p> <p><b>注意事項 (Notes importantes)</b>  Le cours étant ouvert à toutes les facultés, les exemples ainsi que les exercices concernent aussi bien les sciences que les humanités et les étudiants doivent être prêts à échanger avec des spécialistes de différentes disciplines.  <b>Important :</b> Si vous souhaitez prendre ce cours, merci d'envoyer un email en français avant le 13 avril 2012 à <a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a>.  Le premier cours commencera le lundi 16 avril 2012.  Le nombre de places est limité à 20 personnes.</p>

Course	Professor	Day · Hour	Seats	Syllabus
<p>Chinese Academic Writing I: 技巧与实践 I(E)</p>	<p>Jian Lu</p>	<p>Mon. (4)</p>	<p>20</p>	<p><b>授業の目標</b>          这门课的主要目标是培养学生中文学术论文的写作能力。通过课程的系统训练，逐步引导学生建立汉语思维，并掌握汉语的语言习惯以及论文的写作技巧，以致达到能用中文发表论文的水平。课程计划分为前、后两个阶段，第一阶段是准备阶段，以培养学生的“汉语感觉”为目的，重点语言习惯的培养和思维能力的训练；第二阶段是实践阶段，以写作技巧为主线进行具体的指导与实践，争取在课程结束时，帮助学生完成一篇“名副其实”的中文小论文。</p> <p><b>履修条件等</b>          具备用汉语发表见解以及参加讨论的能力</p> <p><b>授業内容</b>          前期阶段：目的是为写论文作思维与语言上的准备。主要内容包括：          (1) 学术论文的基础知识储备(如：介绍各专业学术论文的特征、论文的写作流程、文章构成、论题选择等等)；          (2) 通过阅读优秀论文，介绍汉语学术论文的整体特征、格式、规范和要求；          (3) 介绍汉语的思维与语言习惯，从中、日、英对比的角度出发，分析作为一篇学术论文，中文篇章表现上的“约定俗成”以及语法规则和惯用表现的理据；          (4) 翻译练习，比较直接用汉语写成的论文和以翻译为中介手段而完成的中文论文二者之间的区别；          (5) 同源译文的分析对比；          (6) 通过母语进行逻辑思辨能力的训练；</p> <p>后期阶段：目的是以写作实践为主，一步步引导学生完成一篇小论文的写作。主要内容包括：          (1) 如何制定一个清晰、明确的中文标题；          (2) 如何简明扼要地概括论文中心论点；          (3) 如何建立论文的论证结构，并冠以明确的中文表述；          (4) 如何撰写论文提要(abstract)          (5) 如何撰写“前言”和“结语”；          (6) 行文技巧(比如参考文献的文体、论据的筛选、“引用”的表述、汉语语料库以及资料的收集方法、网页等等)</p> <p>※以上内容计划以学年为单位完成，分为前期课程和后期课程，不过具体实施上将根据学生的选修情况做时间及内容上的调整，以期使每位学生能学以致用。</p> <p><b>成績評価の基準と方法</b>          (1) 出席次数在总课次的 2 / 3 以上；          (2) 课堂表现          (3) 中文小论文</p> <p><b>教科書・参考書等</b>          随堂布置</p> <p><b>注意事項</b>          (1) 有意选修这门课的学生请于 2012 年 4 月 13 日 (星期五) 之前</p>

				发邮件到 <a href="mailto:meiwriting@ilas.nagoya-u.ac.jp">meiwriting@ilas.nagoya-u.ac.jp</a> 信箱, 阐述选修理由; (2) 选修人数超过 20 人的情况, 将根据选修者的汉语水平以及需要程度进行抽选。
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